

PERSONAL/CONFIDENTIAL INFORMATION DISCLOSURE LOG			INSTRUCTIONS: Accounting for disclosures must be identifiable with Traceable to the information disclosed. Be specific when indicating information disclosed And purpose of disclosure. <i>Requester MUST show photo ID and provide a signed release form from the employee.</i>		
DATA SUBJECT (NAME)					
DATE OF DISCLOSURE	INFORMATION DISCLOSED	PURPOSE OF DISCLOSURE	PERSON RECEIVING INFO. (NAME, TITLE, BUSINESS ADDRESS)	DISCLOSURE	
				Authorized By	Made By

DATE PURGED: _____

DATE PURGED: _____

DATE PURGED: _____

DATE PURGED: _____

DATE PURGED: _____

DATE PURGED: _____